

# Truxton Academy Charter School

## Regular Board Meeting

October 21, 2024

Notice was provided on our website, [www.truxtonacademy.org](http://www.truxtonacademy.org) on Monday, October 7, 2024.

**Call to order:** Meeting was called to order at 7:42 pm by President Stuart Young.

**Quorum as 5 trustees out of 6 total number of trustees was present as follows:**

**Members Present:** Stuart Young, Jeff Perry, Tom Brown, Krysta Austen, Korinne L'Hommedieu

**Members Absent:** Carol Woodhouse

**Others present:** Scott Anderson, Patty Dawson, Kim Bull, Jeanne Beutner (remotely), Andrea Dawson

**Pledge of Allegiance**

**Community Comments**

**Approval of Minutes**

Minutes for the Regular Board Meeting September 9, 2024 were reviewed. Hearing no objections or corrections, minutes were approved.

**Audit Report**

Jeanne Beutner from Heveron & Company reported on the Annual Audit summary attached.

Motion by Tom Brown, seconded by Korinne L'Hommedieu, to accept audit as presented. All in favor, none opposed. Motion carried.

**School Report**

Patty Dawson reported on the attached Data Dashboard template requesting feedback from BOT on additional information to add Scott is working on adding quarterly assessment data and the best way to include data for RLL/SS/Science, etc.

Patty reported that the shared library is now open and functioning with book checkouts. The library will remain locked outside of school hours without supervision. Patty will share locking and checkout procedures with Truxton Community Center Board member Phil Henry as he volunteers time every Saturday from 10am to 12pm to have the library open to the community.

Scott reported on staffing changes. Grade 2 teacher has given resignation effective November 1, 2024. Special Education Coordinator will be retiring effective 12/31/2024.

Motion by Tom Brown, seconded by Krysta Austen, to enter executive session at 8:21pm. to discuss a specific employee's salary. Scott Anderson and Patty Dawson were asked to attend. All in favor, none opposed. Motion carried.

Motion by Jeff Perry, seconded by Krysta Austen, to exit executive session at 8:26pm. All in favor, none opposed. Motion carried.

We will revamp current staff to replace the second grade open position and move to a rotational model for grades 4/5/6. This will better match our current budget constraints, but also provide stability and familiarity for students already accustomed to our current team. The financial challenges that our low enrollment brings also allows for more individualized learning opportunities for our students. We will share this plan with families and allow for feedback on 10/31 in person at our quarterly academic event.

Scott reported that Parent and staff surveys for Q1 were sent out. Responses were mostly positive. Raw data results are attached. Scott will be sharing a summary of parent results during our 10/31 Academic Expo Q&A time and will share along with feedback received at the next board meeting.

### **Board Committee Reports**

#### *Academic Committee*

Report attached.

#### *Finance Committee*

Report attached. Korinne noted that our cash flow is becoming more of an issue as tuition billing and payments have been behind. Patty reported that all invoicing has been sent and next billing in November is ready to go November 1. Follow up with districts on overdue payments is in process.

Motion by Tom Brown, seconded by Jeff Perry to approve the ABS maintenance and usage contract for the Kyocera copier for \$968.88 for the period of 11/1/2024-10/31/2025. All in favor, none opposed. Motion carried.

Motion by Krysta Austen, seconded by Jeff Perry to approve the Heartland POS software for our nutrition program for \$1390.00 the period of 11/01/2024-10/31/2025. All in favor, none opposed. Motion carried.

#### *Operations Committee*

Report attached.

President Young moved to approve reports as given. With no objections, reports are approved.

### **Old Business**

Tom Brown asked if anyone had had any luck with new Board member recruitment. Stuart mentioned he had a prospective parent representative he has been speaking with.

### **New Business**

Motion by Tom Brown seconded by Jeff Perry, to remove Sara Petit-McClure as the primary contact on Plan Manager for Truxton Academy Charter School's Employee Fidelity Simple IRA account effective July 1, 2023 and add Patricia Dawson as the primary contact effective immediately. All in favor, none opposed. Motion carried.

Andrea Dawson attended the meeting as a prospective Recording Secretary for the Board.

### **School/Community Items**

OCT 26 Trunk or Treat & Haunted Hallway 6:00-7:30 pm

OCT 31 Q1 Academic Expo/Halloween Parade

NOV 5 NO SCHOOL Professional Development Day

NOV 11 NO SCHOOL Veterans Day

NOV 12 NO SCHOOL Parent/Teacher Conferences

NOV 18 Regular BOT Meeting

Motion by Krysta Austen, seconded by Jeff Perry, to enter into executive session to discuss employment of a particular person or persons at 8:19 pm. Patty Dawson was asked to attend. All in favor, none opposed. Motion carried.

Motion by Jeff Perry, seconded by Krysta Austen to exit executive session at 8:24pm. All in favor, none opposed. Motion carried.

Motion by Jeff Perry, seconded by Tom Brown, to offer the PT position of Recording Secretary of the Board of Trustees to Andrea Dawson. Tom Brown asked for discussion. Shared current rates on similar positions in surrounding areas from \$15.62 - \$19.58.  
All in favor, none opposed. Motion carried.

**Adjournment**

President Stuart Young adjourned the meeting at 8:30 pm.