

# Truxton Academy Charter School

## Regular Board Meeting

**June 12, 2023**

Notice was provided on our website, [www.truxtonacademy.org](http://www.truxtonacademy.org) on Monday, June 5, 2023.

Call to order: The meeting was called to order by President Stuart Young at 7:05 pm.

**Quorum as 6 trustees out of 6 total number of trustees was present as follows:**

**Members Present:** Stuart Young, Tom Brown, Korinne L'Hommedieu, Cindy Denkenberger, Sarah Stevens, and Krysta Austen.

**Members Absent:** None

**Others present:** Patty Dawson, Kerryanne Schenck, Carol Woodhouse, Lydia Aris-Brown

**Pledge of Allegiance**

**Community Comments**

**Approval of Minutes**

Minutes for the Regular Board Meeting May 10, 2023 were sent out to all members for review. Hearing no corrections or objections, President Young accepted the minutes as presented.

**School Report**

Kerryanne shared the Data Dashboard and reported that current MAP testing showed proficiency as follows: Grade 5 ELA 13%, Math 0%, Grade 4 ELA 36%, Math 54%, Grade 3 ELA 27%, Math 40%. Summer school plan survey was sent out to parents. Only 16 responded with interest for a 2 week program. 8 students will participate and Ms. Hopkins has agreed to run the program. We recognized that transportation may be factor. Kerryanne reached out to Scott Record to see if we could establish a centralized pick up location to increase participation, but he is not available. Tom shared the name of a driver in DeRuyter. Carol will also share a contact she has to check for availability. Seussical the Musical is happening Wednesday, June 14, 2023 and will be adorable, partly in thanks to partnerships with SUNY Cortland for costumes, Homer Intermediate for sets and Homer Center 4 the Arts for sound.

Stuart asked about the anticipated release of state testing scores. Kerryanne shared that she will let us know when they are unembargoed and available for review.

**Leadership Council** did not meet.

**Board Committee Reports**

Treasurer's Report attached. Korinne reported that we are still behind on district invoicing but it will be reconciled with total actual enrollment and sent out by the end of June. Cash flow is down because of this delay, but remains strong. Revenues for next school will be coming in as first invoices were sent out. Some districts do pay right away, others will wait until July 1. This year's statement through May and forecasted through June with revenues estimated, show we should just about break even on income over expenses. Unfortunately, it does not allow for our 2% reserve or building reserve fund. Annual audit has been scheduled for 8/14 & 8/15.

Proposed Budget for next year is based on enrollment of 114 students with an increase of 2-3% on student tuition reimbursement. Proposed increases include curriculum, consulting and staff development. Enrollment fluctuations will make it hard to forecast, but projected numbers show we will be able to set

aside our 2% reserve and building reserve funds. Tom added that the “slush” may be anywhere from neutral to minus \$25k. This proposed budget does reflect a combined Grade 5/6 classroom for the 2023-24 school year.

Motion by Krysta Austen, second by Tom Brown to approve the 2023-2024 Budget as presented by the Finance Committee. All in favor. None opposed. Motion carried.

#### *Finance Committee*

Report attached. Tom mentioned that concerns were raised regarding an overlap with PPP vs. ERC Funding. Our consultant reassured that there was no overlap.

#### *Personnel Committee*

Report attached. There will be discussion needed in executive session at the end of the meeting.

#### *Facilities Committee*

No report submitted. Patty reported that the committee did meet and a full report will be shared. The small animal barn re-submission was completed and received by NYSED on May 31<sup>st</sup>. We have asked SUNY CSI to help any way they can to help push it through proper channels. We learned that our high tunnel should be available for install this summer. Staffing needs for next year were discussed and will be shared with personnel committee and were included in the proposed budget. We will check in with RLL committee for reports and possible presentation to board on layout of high tunnel and barn. This committee has agreed to absorb the Transportation committee, an ad hoc committee, as it seems a more efficient way for business to be handled. President Young seeing no objections, so ordered.

#### *Curriculum Committee*

Report attached. Tom reported that the committee is reviewing and discussing many options. They agreed to have everyone submit their final pros & cons list by the end of this week to move towards a decision.

#### *Marketing Committee*

No Report attached. This committee has agreed to absorb the Educational Excellence Committee (formerly Fundraising Committee) an ad hoc committee, as it seems a more efficient way for business to be handled. President Young seeing no objections, so ordered.

### **Special Committee Reports**

#### *Nutrition Committee*

No Report.

#### *Professional Advisory Committee*

No report submitted.

#### *Transportation Committee*

No report submitted. Moving forward will be part of the Facilities Committee.

#### *Educational Excellence Committee (Fundraising Committee)*

No report submitted. Moving forward will be part of the Marketing Committee

#### *Rural Life Lab Committee (formerly Agriculture Committee)*

No report submitted. The committee has met a few times with Adrienne Traub from the Farm to School program working to enhance curriculum and are very happy with plans so far. Cindy recommended that our RLL Coordinator, Jamie Smart, be asked for written content on planning to be sure we are sharing with teachers and understanding meeting standards and goals. Carol asked about needs for the high tunnel as she resides in Onondaga County and may be able to use OCCRA as a resource.

Stuart moved to approve reports as given. With no objections, reports are approved.

## **Old Business**

Motion by Tom Brown, seconded by Cindy Denkenberger to approve the 2023-2024 School Year Calendar as presented. All in favor, none opposed. Motion carried.

## **New Business**

Three board member's terms have ended; Stuart Young, Cindy Denkenberger, and Sarah Stevens. Sarah has decided not to run again. Stuart is running for another full term and Cindy has agreed to serve on an interim basis to fill the vacancy left by David Amberg. Lydia reported that the Nominating Committee met and is recommending Carol Woodhouse as interim member to complete Beth Klein's vacated position.

Motion by Tom Brown, second by Korinne L'Hommedieu to appoint Stuart Young for another term effective immediately through 6/8/2026, Cindy Denkenberger to fill a vacancy effective immediately through 6/10/2024, and Carol Woodhouse to fill the vacancy effective upon approval by SUNY CSI through 6/10/2024. All in favor, none opposed. Motion carried.

Patty will send information regarding Carol Woodhouse to SUNY CSI for approval.

Krysta recommended a strategic planning session for the board to create and share our concrete plan for SUNY, to include benchmarks, answers to March accountability report & our last evaluation visit report. We will also discuss including Tom's list. Tentatively set for Monday, June 26, 2023 at 7:00pm, pending receipt of report.

Reminder was mentioned that our Accountability Summary is due June 15<sup>th</sup>. Kerryanne and Patty will review.

## **School/Community Items**

June 14 Seussical the Musical 6pm  
June 15 Donuts with Dad 9am  
June 16 Grades 4&5 Field Lesson to The Wild  
June 16 Kindergarten Graduation 5:45pm  
June 19 NO SCHOOL Juneteenth  
June 20 Field Days  
June 21 Student of the Month Breakfast  
June 22 Last Day of School for students  
June 23 Last Day of School for team

Motion by Tom, Brown, seconded by Sarah Stevens, to enter executive session at 8:15pm to discuss a specific employee's salary and a specific employee's performance. Kerryanne and Patty were asked to stay. All in favor, none opposed. Motion carried.

Patty and Kerryanne were excused from executive session at 8:50pm.

Motion by Tom Brown, seconded by Cindy Denkenberger, to exit executive session at 9:40pm. All in favor, none opposed. Motion carried.

Motion by Cindy Denkenberger, second by Krysta Austen, to remove the last paragraph from the Head of School evaluation. YES - Stuart Young, Korinne L'Hommedieu, Cindy Denkenberger, Sarah Stevens, and Krysta Austen. NO - Tom Brown. Motion carried.

President Young called for a special meeting of the Board of Trustees to discuss the finalized Head of School evaluation on Monday, June 19, 2023 at 7:00pm.

**Adjournment**

President Stuart Young adjourned the meeting at 10:52 pm.

Respectfully Submitted,

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Patty Dawson, Recording Secretary