

Truxton Academy Charter School

Regular Board Meeting

JULY 12, 2021

Notice was provided on our website, truxtonacademy.org on Monday, July 5, 2021.

A quorum of 6 trustees out of 8 total number of trustees was present as follows:

Members Present: Stuart Young, Tom Brown, Sarah Stevens, Cindy Denkenberger, Krysta Austen, Dave Amberg

Members Absent: Korinne L'Hommedieu, Beth Klein

Others present: Sara Petit-McClure, Leaf Carmer, Patty Dawson, Lydia Aris-Brown

President Stuart Young called the meeting to order at 7:09pm.

Pledge of Allegiance

Approval of Minutes

Stuart Young moved to accept the minutes for the BOT Regular Meeting June 14, 2021 as emailed. No corrections. Minutes are approved.

School Report

Sara Petit-McClure reported that Summer Learning was in progress with an hour for math and an hour for reading. 9 students enrolled; 8 students are attending regularly. Student data report is still not available, but based on teacher recommendation, the students enrolled are the students most in need. We had a great end of year full of celebration, including field days, musical performances, family picnic lunches, crafts and games, teachers recognizing students and students recognizing each other. We also recognized community volunteers, retiring staff and the board recognized our teaching and administrative staff. Kindergarten graduation was special, parents showed appreciation.

Board Committee Reports

Finance Committee

Treasurer's Report – Korinne shared financial reports for review prior to the meeting. No significant changes since last meeting and budget review.

Finance Committee - no report was submitted, but Tom Brown reported that we would be changing to a not-for-profit version of QuickBooks. It will take some work from our administrative staff to complete the transfer, but it should not affect payroll this cycle. All outstanding district balances have been reconciled, except Lansing.

Personnel Committee

Reports submitted. We are still looking for a F/T teacher, P/T cafeteria aide, P/T administrative assistant, P/T custodian, Nutrition Program Director. Applicants are being reviewed and interviewed accordingly. There was discussion on creating process for administrative performance review and teacher pay scale. Personnel Committee will collaborate with Finance committee on this issue.

Motion by Tom Brown, seconded by Cindy Denkenberger, to enter executive session at 7:47pm to discuss personnel issues. None opposed. Motion carried.

Motion by Cindy Denkenberger, seconded by Tom Brown, to exit executive session at 7:57pm. None opposed. Motion carried.

Motion by Cindy Denkenberger, seconded by Dave Amberg, to approve Jenny Hull in the role of Student Achievement Coordinator and Dan Masseni in the role of summer school teacher. None opposed. Motion carried.

Facilities Committee

Report submitted. Room moves are being organized, barn project is going to require hired help on necessary drawings for NYSED approval.

Curriculum Committee

No Report submitted. Extended day was discussed and with less volunteer availability due to COVID restrictions, it will have to remain more basic, but with plans to evolve into a more rigorous program when circumstances and resources allow.

Marketing Committee

Report submitted. Patty reported that Open House is scheduled for August 7, 2021. A movie night fundraiser is in the works. Finals site contract was presented for review and recommended approval.

Motion by Tom Brown, seconded by Dave Amberg, to approve the Finals site contract renewal for \$9,900.00 for the next year. None opposed. Motion carried.

Special Committee Reports

Nutrition Committee.

No Report submitted.

Professional Advisory Committee

No report submitted.

Transportation Committee

No report submitted.

Fundraising Committee

No report submitted.

With no objection to reports as submitted, reports are all approved.

Old Business

Bylaw changes from last meeting have been reviewed.

Tom brown moved, Cindy Denkenberger seconded, to approve the changes and adopt the amended bylaws. None opposed. Motion carried.

Motion by Cindy Denkenberger, seconded by Dave Amberg, to nominate Stuart Young to continue as Board President. None opposed. Motion carried.

Motion by Cindy Denkenberger, seconded by Tom Brown, to nominate to Krysta Austen to continue as Board Vice President. None opposed. Motion carried.

Motion by Tom Brown, seconded by Krysta Austen, to nominate Korinne L'Hommedieu to continue as Board Treasurer. None opposed. Motion carried.

Motion by Cindy Denkenberger, seconded by Dave Amberg, to nominate Patty Dawson to continue as Board Recording Secretary. None opposed. Motion carried.

Tom Brown reported that the Teacher Employee Handbook is under final review.

Stuart asked about status from last meeting's community comments from Brittany Matoon regarding mask mandates. Patty reported that we could respond to her that our draft letter to Governor Cuomo and NYS Health Commissioner Zucker would be shared for approval by board members and mailed out accordingly. We will advise Brittany via email.

New Business

Leaf Carmer shared the need to increase limits on current credit card accounts to accommodate necessary subscriptions and other incidental needs. Current financial controls will still be followed.

Motion by Tom Brown, seconded by Krysta Austen, to increase current account limits to \$2,000 and \$3,000. None opposed. Motion carried.

Motion by Krysta Austen, seconded by Tom Brown, to have all donations received for a particular campaign or event, more than what is used, to be put into the general fund. None opposed. Motion carried.

School Events

August 7	Open House/Registration Event
August 16	End of Year Audit begins
August 23	Professional Development begins

Adjournment

Motion by Cindy Denkenberger, seconded by Tom Brown, that the meeting be adjourned at 9:13pm. Having no discussion and none opposed, the motion is carried.

Respectfully Submitted,



Patty Dawson, Recording Secretary