

# Truxton Academy Charter School

## Regular Board Meeting (DRAFT)

**December 14, 2020**

Notice was provided on our website, [truxtonacademy.org](http://truxtonacademy.org) on Monday, December 7, 2020.

Join Zoom Meeting

<https://zoom.us/j/96635312673?pwd=QnAzd3VzNmhzeUpQbXB5VGNEcGF5Sz09>

Meeting ID: 966 3531 2673 Passcode: VPj5u2

A quorum of 8 trustees out of 9 total number of trustees was present as follows:

**Members Present:** Stuart Young, David Amberg

**Members Present via Zoom Meeting:** Cindy Denkenberger, Sarah Stevens, Krysta Austen, Beth Klein, and Korinne L'Hommedieu. John Tillotson joined at 7:26pm.

**Members Absent:** Tom Brown

**Others present in person or via Zoom Meeting:** Sara Petit-McClure, Leaf Carmer, Patty Dawson, and Kathie Arnold.

President Stuart Young called the meeting to order at 7:06pm

### **Pledge of Allegiance**

#### **Public Comments on 2020-2021 School Safety Plan**

Sara Petit-McClure reported that a slightly revised version of the original plan includes adjustments to fire codes and required drills. Information has been shared with Truxton Fire Department and Cortland County Sheriff Department. No feedback has been received. The revised plan is posted on the website. Trustee David Amberg asked if it was sufficient to have only 2 staff members CPR/AED certified. Sara explained that we included the minimum requirement in our plan, but that several staff members are trained and we will continue to train multiple staff members. No public comments were shared.

Motion by Beth Klein, seconded by David Amberg, to approve 2020-2021 School Safety Plan as presented. None opposed. Motion carried.

#### **Approval of Minutes**

Stuart Young moved to accept the minutes for the BOT Regular Meeting November 9, 2020 and as emailed. Hearing no corrections or additions, minutes are approved.

#### **Head of School Report's**

Sara Petit-McClure reported that this month she wanted to share student data per our Board Training and Jill Sheehan's recommendation, rather than school activities. MAP assessment results were shared as follows: It is a nationally normed test, comparing grades K-3 against other K-3 classes across the country. Data table attached is attached. The snap shot shows that in Math, 38% of 3<sup>rd</sup> graders are projected to achieve 3-4 on the State test. In ELA, 54% of 3<sup>rd</sup> graders are projected to achieve that score. Truxton Academy's goal: 75% of students will score 3-4 on ELA & Math after being with us 3 years and/or on par or exceeding Homer CSD. Report is attached.

Stuart Young asked if there was improvement in the area of Conscious Discipline. Sara explained how issues have changed since last year, and that there is improvement as a whole, but reminded that with new staff and students, there is always adjustment and ongoing training.

### **Board Committee Reports**

#### *Finance Committee*

Treasurer's report - Korinne L'Hommedieu reported that bank balance is approximately \$212,000, which includes \$25,000 dissolution fund. Another \$25,000 will need to be added to the dissolution fund this year. Tom & Lydia Brown's \$30,000 loan was repaid. Balance is healthy.

P&L Operating shows actuals thru October Q1 info – Q2, Q3, Q4 are all projected at this point. Q1 based on 52 student enrollment. Current enrollment is at 61 students. Revenue will be adjusted as district invoicing continues. If enrollment and spending remain, we are projected to break even or end up in the positive. Leaf also reported that all outstanding district funds have been received to date from the last October billing issues.

Finance Committee report attached.

Motion by Beth Klein, seconded by Cindy Denkenberger, for reports to be approved. None opposed. Motion carried.

#### *Personnel Committee*

Report attached. Committee is addressing staff concerns from prioritized list given.

Motion by Korinne L'Hommedieu, seconded by David Amberg, for reports to be approved. None opposed. Motion carried.

#### *Facilities Committee*

No report submitted.

#### *Curriculum Committee*

Report attached. Cindy reported that focus has been on accountability plan due to SUNY. There has been discussion on assessments for Science and Spanish. Information has been shared with teachers for feedback. Sara has reached out to SUNY but has been given no indication of when the plan will be due.

Motion by David Amberg, seconded by John Tillotson, for reports to be approved. None opposed. Motion carried.

#### *Marketing Committee*

No report submitted. Patty Dawson reported that the FB campaign thru Finals site is still going on. Victor is diligent in following up on stats. Heather Boyden and Krysta Austen put together a basket campaign on Facebook to improve awareness of the school and will continue seasonally going forward. Derek Poole met with Sara to create a "Day at Truxton Academy" video. The website homepage video has also been updated. Our next meeting will focus on upcoming 2021-2022 registration.

### **Special Committee Reports**

#### *Nutrition Committee.*

No report submitted. Sara reported that students are working on a project learning about beef, nutrition, creating menus and will be making and serving the other students at their "burrito bar".

*Professional Advisory Committee*

No report submitted.

*Transportation Committee*

No report submitted. Leaf Carmer reported that the bus is at the vendor and we are working on labeling/wrapping the bus. We will advise of delivery date for a celebration.

*Fundraising Committee*

Report attached. Cindy reported that we are continuing with Keela to monitor donations. Several grants are being looked at. Dave reported that Organic Valley grant is promising, America Honda foundation and Carmen and Lucia Buck foundation have also been contacted. Dave wanted to make sure that we are prepared and focused on what we would want to ask for in a grant to make sure we are not increasing annual operating costs. Sara mentioned to make sure we also consider impact on teachers so we can ask for feedback in advance. Stuart mentioned Farm Bureau grant. Dave is looking into it.

Motion by Korinne L'Hommedieu, seconded by Beth Klein, to approve the report as submitted.  
None opposed. Motion carried.

**Old Business**

Leaf Carmer mentioned that discussion continues regarding moving to 5 day a week instruction. Overwhelming staff input is to remain at a 4 day a week instruction.

Sara reported that per the Cortland County Health Department, we are not currently in a yellow or orange zone but they anticipate we may be in January. This would require testing of 20% or 30% of staff and students and currently this is the school's responsibility. We would have to consider this in our decisions. Beth mentioned that SUNY Cortland students may be able to help with this.

**School Events**

DEC 24- JAN 1 Winter Holiday Break

**Adjournment**

Motion by Korrine L'Hommedieu, seconded by John Tillotson, that the meeting be adjourned at 8:21pm. Having no discussion and no one opposed, the motion is carried.

Respectfully Submitted,

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Patty Dawson, Recording Secretary