

# Truxton Academy Charter School

## Regular Board Meeting (DRAFT)

**October 19, 2020**

Notice was provided on our website, [truxtonacademy.org](http://truxtonacademy.org) on Monday, October 12, 2020.

Join Zoom Meeting

<https://us04web.zoom.us/j/75140376694?pwd=Mnl4cDBVY2hTVdJ5ZmNFdWVIT1pZUT09>

Meeting ID: 751 4037 6694 Passcode: 70VTb1

A quorum of 9 trustees out of 9 total number of trustees was present as follows:

**Members Present:** Stuart Young, Cindy Denkenberger, Tom Brown, Korinne L'Hommedieu, David Amberg, Sarah Stevens

**Members Present via Zoom Meeting:** Beth Klein, Krysta Austen, John Tillotson

**Members Absent:** None

**Others present in person or via Zoom Meeting:** Jenny Hull, Jessica Fallon, Kathie Arnold, Heather Boyden, Lydia Aris-Brown, Kay Reakes, Matthew McIntyre

President Stuart Young called the meeting to order at 7:11 pm

### **Pledge of Allegiance**

### **Community Comments**

### **Approval of Minutes**

BOT Regular Meeting September 14, 2020

Motion by Tom Brown, seconded by Sarah Stevens to approve as emailed. Having no discussion nor none opposed. Motion carried.

Sara Petit-McClure reported that school has been focused on outdoor activities as much as possible, including a hike at the creek. She also reported that they are working on growth assessments for reading. Tom Brown asked that we push for involving parents more with reading with their kids. Sara will push to curriculum committee for review.

### **Board Committee Reports**

#### *Finance Committee*

Treasurer's report attached. Korinne L'Hommedieu reviewed and reported on current financial statements and that Kathie Arnold is turning her \$30,000 loan into a donation to Truxton Academy. She also reported that the Annual Audit has been concluded and will need to be approved. A special meeting will be set for Tuesday, October 27, 2020 at 4:30pm to review and approve the audit.

Finance Committee report attached.

Motion by Cindy Denkenberger, seconded by Tom Brown for reports to be approved. None opposed. Motion carried.

#### *Personnel Committee*

Report attached. Stuart reported that there were issues to discuss that should be done in executive session, which he recommends we move to the end of the meeting. All agreed.

#### *Facilities Committee*

No Report attached. Tom Brown reported on behalf of Levi that the small barn and trench projects are still waiting on drawings that should be completed within the next 2 weeks. Also, the annual fire and safety inspection is due this week. The inspector deferred to next week.

Motion by Tom Brown, seconded by Korinne L'Hommedieu to approve report. Having no discussion, and none opposed, motion carried.

#### *Curriculum Committee*

No Report attached. The committee hasn't met but has discussed testing via email. They are in the process of setting up a monthly meeting schedule.

#### *Marketing Committee*

Report attached. Lydia Aris-Brown also reported that the loss of \$10k in CSP funds affected our marketing budget and forced a reduction in the monthly Facebook Ad campaign thru Finalsite. We may attempt to get out of or at least reduce our contract from 12 months to 6 months if possible. David Amberg cautioned against cutting marketing budget. Korinne L'Hommedieu brought up before/after school program and was wondering if it will help attract and keep families. Krysta Austen reported a concern that we continue to make sure we are keeping families and know students are happy at the school. Lydia also reported that she has spoken with Chris at SUNY for help meeting with Spanish speaking families employed at local farms to help attract to the charter school. He is looking to meet with Sara and tour the school.

Motion by Korinne L'Hommedieu, seconded by Dave Amberg to approve report as submitted. Having no discussion and none opposed, motion carried.

### **Special Committee Reports**

#### *Nutrition Committee.*

No report submitted. Sara Petit-McClure reported that we are officially approved through the National School Lunch Program. It is effective retroactively from the beginning of this 2020-2021 school year. We will be able to submit for reimbursement. Sara also reported that the growing towers are active again.

#### *Professional Advisory Committee*

No report submitted.

#### *Transportation Committee*

No report submitted. CDL driver information is complicated. Tom is still researching.

#### *Fundraising Committee*

Report attached. Cindy Denkenberger reported that the committee will be meeting the third Monday of every month at 6:30pm starting in November.

Motion by Tom Brown, seconded by Korinne L'Hommedieu to approve the report. None opposed. Motion carried.

### **Old Business**

Stuart reported that at the last meeting, Board Member terms needed to be reviewed. We had voted at last meeting that all would be reviewed and determined at June meeting. Sara confirmed that it should be

okay to wait until the June Meeting as planned since reports are due at the beginning of the new school year.

Dave Amberg exited the meeting at this time.

Cindy Denkenberger reported that Board training review notes were sent out. She suggested we set up a separate working meeting to get resolved.

### **New Business**

Sara Petit-McClure reported that a Data Policy office will be needed to get us in compliance with data collection in accordance with Ed Law 2D. Ellen Egan was able to join the meeting at this time to clarify the requirements. She will work with Tom Brown and Sara Petit-McClure to get this done as quickly as possible.

Motion by Korinne L'Hommedieu, seconded by Cindy Denkenberger, to allow Tom, Sara and Ellen to create the Student Data Collection policy to be reviewed. None opposed, motion carried.

Motion by Cindy Denkenberger, seconded by Sarah Stevens to enter into Executive session to discuss employee information at 9:01 pm. None opposed, motion carried.

Motion by Cindy Denkenberger, seconded by Tom Brown to change full time Teacher Assistant position held by Jessica to a full time Teacher position for the K-1 student cohort group and to transfer part-time Teacher Assistant, Jasminique Harris to the 2-3 team. None opposed, motion carried.

Motion by Tom Brown, seconded by Korinne L'Hommedieu to approve the hiring of Brianna Smith as a second grade teacher and Jasminique Harris as TA. None opposed. Motion carried.

Motion by Korinne L'Hommedieu, seconded by Cindy Denkenberger to end Executive Session at 9:50pm. None opposed. Motion carried.

### **Adjournment**

Motion by Korinne L'Hommedieu, seconded by Cindy Denkenberger, that the meeting be adjourned at 9:50pm. Having no discussion and no one opposed, the motion is carried.

Respectfully Submitted,

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Leaf Carmer/Lydia Aris-Brown for Patty  
Dawson, Recording Secretary