

Truxton Academy Charter School

Regular Board Meeting

January 13, 2020

Members Present: Cindy Denkenberger, Stuart Young, Korinne L'Hommedieu, Krysta Austen, Elaine Sturges, Tom Brown, Sarah Stevens, and John Tillotson.

Members Absent: Beth Klein

Others present: Sara Petit-McClure, Leaf Carmer, Lydia Aris-Brown, Kay Reakes, and others.

President Cindy Denkenberger called the meeting to order at 7:09 pm.

Pledge of Allegiance to the Flag

Community Comments

Kathie Arnold, Truxton Community Center board president, reported that an additional Men's Basketball session will be starting, Sundays 5pm to 9pm.

Grace Shilliff, PTO president, reported the following:

- The PTO would like to plan an end of year carnival, open to the Truxton community, including a 5K in the morning followed by games and food. Proposed date is June 20.
- A fundraiser was planned at Elm Street Café in Tully on April 4 at 4:30pm, 6pm, and 7:30pm - all you can eat wing night and silent auction.
- Popcorn sales totaled \$2200.00.
- Cortland County Discount Card sales are still going very well.

Approval of Minutes

Minutes were presented with a few revisions.

Motion by Tom Brown, seconded by Elaine Sturges, to adopt the revised minutes from the regular BOT Meeting held December 9, 2019. All in favor, none opposed. Motion carried.

Treasurer's Report

The report is presented as three reports, including: Operating Budget, CSP Budget, and the two combined. \$261,000 in revenue, \$258,000 in operating expenses and approximately \$94,000 in bank account was reported. The budget is projected to go negative in April.

Motion by Stuart Young, seconded by John Tillotson, to accept the report. All in favor, none opposed. Motion carried.

Opening comments

Sara Petit-McClure, Head of School, reported that the new Teaching Assistant, Jessica, has started and Mr. D's class was working with ESF volunteer students. The Guided Genius Hour has begun and is going well.

Cindy Denkenberger reported that Truxton Academy Charter School and its BOT was given the 2019 Community Service Award from the Truxton Fire Department.

Sarah Stevens reported that the Cortland County discount card sales have raised \$2400 total providing a profit of \$1400.

Stuart Young reported that Leadership Council is continuing to meet. Conscious Discipline and ongoing education training and planning are being discussed and implemented. Reports attached.

Krysta Austen reported that the School Safety Team met. They are planning a public hearing to be held at Truxton Academy. The date will be set at next week's meeting and needs to be submitted to NYSED.

Elaine Sturges reported that she is working on "Sharing Our Story". She is putting together a binder including our timeline and stories to help promote our school. Please share positive stories with her to help continue her efforts.

New Business

Stuart Young reported that the Spanish Teacher position interview was completed. The Special Ed Coordinator position was being interviewed for tomorrow.

Amended bylaws were presented for review.

Motion made Tom Brown, seconded by Korinne L'Hommedieu, to approved amended bylaws as presented. All in favor, none opposed. Motion carried.

Cindy Denkenberger reported that Administration Evaluation was being planned and that our attorney, Ellen Eagen will help with resources and suggested we make a committee.

Cindy Denkenberger reported that cafeteria maintenance procedures were being discussed and reviewed. She and Korinne L'Hommedieu will work on solving issues.

Sarah Stevens brought up someone fundraising ideas for the school. She will present to the Fundraising Committee at their next meeting.

Cindy Denkenberger reported that the Board calendar is now active.

Board Committee Reports:

Finance Committee

Report attached.

Motion by Stuart Young, seconded by Krysta Austen, to accept report. All in favor, none opposed. Motion carried.

Personnel Committee

No Report submitted.

Facilities Committee

No Report submitted. Tom Brown reported that the committee is working on bids from security system that would be tied into e-rate. Should have by June. Also, a new phone network proposal should be ready for a vote at our next meeting.

Curriculum Committee

No Report submitted. Elaine Sturges reported that they plan to meet in April. Tom Brown suggested they plan on using CSP funds for 6th grade curriculum.

Marketing Committee

Report attached. Lydia Aris-Brown reported that the committee requested quotes to have the website updated and maintained by a professional to optimize as a marketing tool for enrollment.

Motion made by Stuart Young, seconded by Krysta Austen, to hire Sarah Barnes at a flat rate of \$200 for initial revisions and set up, and at \$18/hour for continued maintenance and updating as needed. All in favor, none opposed. Motion carried.

Motion by Tom Brown, seconded by John Tillotson, to accept report. All in favor, none opposed. Motion carried.

Special Committee Reports

Nutrition Committee

No report submitted. Sara Petit-McClure reported that the committee is reviewing the National Lunch Program requirements.

Professional Advisory Committee.

No report submitted.

Transportation Committee

No report submitted.

Fundraising Committee

No report submitted. Lydia Aris-Brown reported that they have contacted Holly, the program director for the Louis Calder Foundation Grant, and sent her an introductory letter as requested. They are waiting to set up a phone conference/interview with her.

Upcoming Events

Jan 24 Special Person's Day at PE class dance - Board "Meet & Greet"

Feb 26 Open House - 5pm to 8pm

Apr 4 PTO Wing Night Fundraiser at Elm Street Café in Tully

Apr 20 BOT Regular Meeting (rescheduled from 4/13)

Apr 25 Gala Fundraiser

Jun 20 PTO End of Year Carnival

Adjournment

Motion by Elaine Sturges, seconded by Stuart Young, that the meeting be adjourned at 8:55pm. All in favor, none opposed. Motion carried.

Respectfully Submitted

Lydia Aris-Brown, Acting Recording Secretary