

Truxton Academy Charter School

Regular Board Meeting

December 9, 2019

Members Present: Cindy Denkenberger, Stuart Young, Korinne L'Hommedieu, Krysta Austen, Elaine Sturges, Beth Klein, Sarah Stevens, and John Tillotson.

Members Absent: Tom Brown

Others present: Sara Petit-McClure, Patty Dawson, Leaf Carmer, Kathie Arnold, and others.

President Cindy Denkenberger called the meeting to order at 7:07 pm.

Pledge of Allegiance to the Flag

Community Comments

Approval of Minutes

Motion by Stuart Young, seconded by Elaine Sturges, to adopt the minutes from the regular BOT Meeting held November 18, 2019. All in favor, none opposed. Motion carried.

Treasurer's Report

Motion by Krysta Austen, seconded by Beth Klein, to accept the report. All in favor, none opposed. Motion carried.

Motion by Beth Klein, seconded by John Tillotson, to approve the addition of a F/T Teaching Assistant position. All in favor, none opposed. Motion carried.

Opening comments

Sara Petit-McClure reported that the Kindergarten class is currently learning about different animal habitats. They are making individual videos where students have a chance to share what they have learned. The second graders are learning about solids, liquids and gasses, building in teams. A holiday celebration has been planned for Friday, 12/13, including a visit from the current Dairy Princess, snowshoeing and sledding. "Positive Intent", a program recognizing good choices being written on "gears" and posted in the hallway, will be rolled out at the all-school meeting.

Stuart Young reported that the first Leadership Councils have taken place. Report attached.

Cindy Denkenberger reported that the Employee Manual is 95% complete and should be ready for approval at our January meeting.

New Business

Cindy Denkenberger reported that the proposed revised bylaws were attached for review. We will vote to approve at our January meeting.

Cindy Denkenberger requested a BOT specific calendar be created including events and deadlines. Brief discussion to set up Google Calendar to include Board events was evaluated and will be addressed by Patty.

Motion by Stuart Young, seconded by John Tillotson, to accept attached Resolution 2019-3, to approve the revised 5 year budget projection showing fiscal viability until end of April. All in favor, none opposed. Motion carried.

Sara Petit-McClure provided a letter to SUNY CSI to address a prior action requirement for a revised Special Ed and ELL plan.

Motion by John Tillotson, seconded by Korinne L'Hommedieu, to use Mary Beth DeFlorio as P/T Special Ed Coordinator to meet SUNY CSI's prior action requirement. All in favor, none opposed. Motion carried.

Motion by John Tillotson, seconded by Beth Klein, to amend the enrollment plan in our charter to an enrollment plan that contemplates the following total per-pupil enrollments for

Year 1: 44

Year 2: 69

Year 3: 95

Year 4: 117

Year 5: 138

Recognizing that this new enrollment plan requires a material revision to the charter that will be reviewed and approved by the Board under a separate motion. All in favor, none opposed.

Motion carried.

Motion by John Tillotson, seconded by Korinne L'Hommedieu, to delegate Ellen Eagen and Sara Petit-McClure, to draft an ELL compliance program to be submitted to meet next week's deadline and be retroactively approved at the next Board meeting. All in favor, none opposed.

Motion carried.

Board Committee Reports:

Finance Committee

Report attached.

Motion by John Tillotson, seconded by Stuart Young, to accept report. All in favor, none opposed. Motion carried.

Personnel Committee

No Report submitted.

Motion by Beth Klein, seconded by Korinne L'Hommedieu, to approve Jessica Fallon in the role of F/T Teaching Assistant. All in favor, none opposed. Motion carried.

Facilities Committee

No Report submitted. Cindy Denkenberger reported that a Security Company will be meeting 12/7 at 5pm.

Curriculum Committee

No Report submitted.

Marketing Committee

Report attached.

Motion by Korinne L'Hommedieu, seconded by John Tillotson, to accept report. All in favor, none opposed. Motion carried.

Special Committee Reports

Nutrition Committee

No report submitted.

Professional Advisory Committee.

Report attached.

Motion by Krysta Austen, seconded by John Tillotson, to accept report. All in favor, none opposed. Motion carried.

Motion by John Tillotson, seconded by Beth Klein, to adopt an IRB policy requiring the requestor to have approval from their home institution. All in favor, none opposed. Motion carried.

Transportation Committee

No report submitted.

Fundraising Committee

Report attached. Cindy Denkenberger reported that the Cortland County discount cards are handed out. Checks should be made payable to Truxton Academy Charter School. Monies and unsold cards are due back January 11.

Motion by, Beth Klein, seconded by John Tillotson, to accept report. All in favor, none opposed. Motion carried.

Upcoming Events

Dec 20 Bean's Tree Farm Field Lesson
Dec 23-Jan 1 No School Christmas Break

Adjournment

Motion by Elaine Sturges, seconded by John Tillotson, that the meeting be adjourned at 8:44pm. All in favor, none opposed. Motion carried.

Respectfully Submitted

Patty Dawson, Recording Secretary