

Truxton Academy Charter School

Regular Board Meeting

July 10, 2023

Notice was provided on our website, www.truxtonacademy.org on Monday, July 3, 2023.

Call to order: The meeting was called to order by President Stuart Young at 7:08 pm.

Quorum as 6 trustees out of 6 total number of trustees was present as follows:

Members Present: Stuart Young, Tom Brown, Korinne L'Hommedieu, Cindy Denkenberger, Carol Woodhouse, and Krysta Austen.

Members Absent: None

Others present: Patty Dawson, Kerryanne Schenck, Kay Reakes

Pledge of Allegiance

Community Comments

Approval of Minutes

Minutes for the Regular Board Meeting June 12, 2023, Special Board Meeting June 19, 2023, and the Special Board Meeting July 5, 2023 were read aloud as recorded. Hearing no corrections or objections, President Young accepted the minutes as presented.

School Report

Dashboard review

21-22 SY - 23% went down 64% down in ELA

Map scores – Fall 20 Spring 23 show positive growth

Professional Development topics – review for alignment with strategic goals

Data driven – Map training, RTI training, TIG training, key design all teachers have been

registered for PBL PD training – coordinators – RLL, Spanish, STEM will be co-planning and pushing into classrooms, org items – class dojo, report cards – simplified, pacing schedule with report cards, curriculum – PBL training, TANG (way of teaching with manipulatives to supplement curriculum) math training, checking with SAS – offered to support and work with us with – they use engage NY. Science of reading – member from BOCES, partners with CKLA. Conscious Discipline – how does this align with strategic planning. Meeting with Elaine Sturges to discuss how her gift can help with training throughout the year. Kay reported on her view from observing in FL = with proper training, could be successful. Stuart and Carol both commented that training is imperative, do teachers feel they have time to commit to the training. Kay asked if they watched dvds on own, could we then schedule a follow up, hands on training. Board agrees that we would like to continue with CD – we need to make sure it is properly implemented and supported. We will continue with training and be sure to hold students accountable. Kerryanne will also be sure to address classroom management, with explicit instruction on a tier system, using CD language and ensuring consequences are relative.

Stuart asked about attendance record, Kerryanne explained how it is calculated.

Kerryanne also reported that open positions are cafeteria, SAC, TA (based on enrollment). Korinne asked – Patty reported 96 projected.

Leadership Council did not meet.

Board Committee Reports

Treasurer's Report attached. Korinne reported correction to date on report, increase in bank balance – still working on invoicing for SY ending 23, income will be finalized. First billing for 23-24 month. Working on better system to address returning and withdrawing. Preliminary, but still anticipating to break even at the end of the school year. Tom asked what we are looking at as a monthly loss due to declining enrollment, Korinne estimated \$40k. We have reduced cost as well, to help offset. Buffer reserve will run us through. Stuart asked if we have CPA working on reconciliation. Korinne will be reaching out to set up time.

Finance Committee

Report attached. 5 year budget attached. Ready for review and approval this month or next month if BOT prefers.

Reminders - District Invoicing update – 22-23 true up/23-24 projection

Audit scheduled – reconciliation in progress

August 1 – compliance deadlines for financials to SUNY CSI and Annual report to

NYSED

Personnel Committee

Report attached. Carol reported that she has stepped into the role of Chair. She is asking for additional members. Krysta noted that SAC is typically part of the committee. Close to hiring new Sped coordinator, verbal acceptance.

Facilities Committee

No report submitted. Progressing with summer cleaning and classroom set up. Floor in room 110. Jamie and Kathie, update. - Facebook post for chicken coop donated – to have for temp.

Curriculum Committee

No report submitted. Krysta reported that the committee is divided. Tom reported that SAS is willing to work with us and support us, working on full commitment before we feel secure in that. Stuart suggested the whole committee look into the updates and improvements to consider it after what he heard at meeting with Tolga. Next meeting is Monday at noon. Stuart approved committee member consensus on voting members to include Sheri Herlihey. Looking for recommendation soon.

Marketing Committee

No Report attached. Enrollment projections and targeted marketing. Direct mailing.

Special Committee Reports

Nutrition Committee

No Report.

Professional Advisory Committee

No report submitted.

RRL
No report submitted.

Stuart moved to approve reports as given. With no objections, reports are approved.

Old Business

Approve adjustment to 2023-2024 School Year Calendar – PD/community days/first day of school

M CW S TB - Yes Tom, Cindy, Korinne, no from Carol and Krysta. Motion carried.

Discussion – make sure leadership understands that instructional staff needs to be bought in to extended day, extended year, etc.

Per Anna – we should request transportation on early/late days.

New Business

Discuss legal service quotes. Stuart did not receive Coughlin and Gearhart. Tom has quote, will share. Still waiting on other. Ellen as third?

Discuss early enrollment (age 5 by December 1st) as originally chartered, not paid for year. That being said, subject closed.

M TB 2 CW, AIF. Approve BOT Meeting Schedule for the 2023-2024 School Year:

July 10, 2023	January 8, 2024
August 14, 2023	February 12, 2024
September 11, 2023	March 11, 2024
October 16, 2023	April 8, 2024
November 13, 2023	May 13, 2024
December 11, 2023	June 10, 2024

Motion by Tom Brown, seconded by to deposit ERC Funding into a separate or reserve fund. Review at next meeting.

Motion by Tom, Brown, seconded by Carol Woodhouse, to enter executive session at 9:04 pm to discuss a specific employee's salary and a specific employee's performance. Patty Dawson and Anna Hall were asked to participate. All in favor, none opposed. Motion carried.

Motion by CD, S Tom Brown, seconded by to exit executive session at 9: 54pm. All in favor, none opposed. Motion carried.

Motion by TB, seconded CW to approve new hires. Jeanette Burghardt F/T Grade 4 classroom teacher, Doris Klein F/T Grade 3 classroom teacher, Gabrielle DeFranco F/T Grade 2 classroom teacher, Tiffany Ackerman F/T Teacher's Assistant. AIF

Motion by Cindy Denkenberger, second by Tom Brown to nominate Stuart Young as President, Krysta Austen as Vice President, Korinne L'Hommedieu as Treasurer, and Tom Brown as Secretary. All in favor, none opposed. Motion carried.

School/Community Items

Aug 14 New Staff reports

Aug 21 Professional Development begins
Sept 5 Community Day/Open School for students

Adjournment

President Stuart Young adjourned the meeting at 10:02 pm.

Respectfully Submitted,

Patty Dawson

Extreme intervention

Don't waste time on the letter – just make sure she understands what it will take

Need to know she understands clarity of what it will take -

Day by day road map for anyone – every 15 minute mark – daily weekly monthly goals until suny visit – naming for them what the trajectory and plan is for students -

Trajectory and momentum – accountability plan?? Benchmarks??

SAS (SANY) -
NYC leader from Anna – resources \$\$\$

50,000 foot view – project directionality quality – onboarding and aligning new staff – existential

Anna and Bill Clarke – task them with tasking Kerryanne with what does every day look like before teachers come back before students come back – before SUNY visits

Supervisor? Expectations? Delegate direction of work -

KA - Next 3 days deadlines

BOT what does SUNY need to see – 3 items anna thinks:

Clear set of aligned expectations for academic rigor with staff that are happy to implement it
Unite the school community into a vision of shared excellence
Leadership – not just instructional

She will also note on Patty role.

Contract with very specific renewal process, Nov - Dec, cover letter have Kiersten? review renewal visit from SUNY – what she is aware of expectation – working under direction of the board under highest level to ensure we are renewed - or interim leadership – Lens on all of this is this the last year of the school.