

# Truxton Academy Charter School

## Regular Board Meeting

February 10, 2020

**Members Present:** Cindy Denkenberger, Korinne L'Hommedieu, Krysta Austen, Tom Brown, Sarah Stevens, and John Tillotson.

**Members Absent:** Beth Klein, Stuart Young and Elaine Sturges.

**Others present:** Sara Petit-McClure, Leaf Carmer, Lydia Aris-Brown, Patty Dawson, and others.

President Cindy Denkenberger called the meeting to order at 7:15 pm.

### Pledge of Allegiance to the Flag

### Community Comments

Julie Eaton reported that the PTO will be holding another Beddy-Bye Book Night on March 6<sup>th</sup>. They are still looking for a volunteer reader.

### Approval of Minutes

Motion by Tom Brown, seconded by John Tillotson, to adopt the minutes as presented from the regular BOT Meeting held January 13, 2020. All in favor, none opposed. Motion carried.

### Opening comments

Sara Petit-McClure, Head of School, reported that there is a field lesson scheduled tomorrow at JM McDonald for ice skating and turf play. Students will be learning about how their muscles work. The 2nd graders led the all school meeting and shared quotes from famous black Americans like Rosa Parks and how she teaches them to be a role model. The Kindergarten class discussed properties of wood and paper and even made plywood and particle board. The K-1 class learned about lights and sound, opaque vs. translucent vs. transparent and how light travels. The parent child dance is this coming Friday night and is open to the community. One of the guided genius hours was painting Koalas. The students wanted to help the Koalas in Australia after the fires so the PTO purchased frames and will be auctioning the paintings off at the dance.

Leadership Council Reported that discussions and concerns reported last month included struggles with implementation of Conscious Discipline. Teachers are working on proposals for discussion to address unsafe or disruptive behavior in the classroom. The newly hired Special Ed teacher is familiar with Conscious Discipline and will be able to provide input. Sara reported that this was discussed at staff meeting as well.

A "safe space for teachers" was proposed to allow for a stress free break area when needed. The Community Center is allowing the use of the library for now, or the TCC Office if the library is in use. Leadership Council agreed that space would work and teachers have been asked to provide feedback.

Tom Brown reported that the Employee Manual is under review by our Attorney.

Cindy Denkenberger reported that the SAVE Plan (School Safety Plan) is available for review. We need to post public notice 30 days prior to the public hearing. The committee still needs an updated area map and Levi Sutton is helping with that. The final public draft is due 2/17/20 to be so the public hearing can be schedule for 3/18/20.

### New Business

Motion by Tom Brown, seconded by John Tillotson, to move into Executive Session at 7:39pm to discuss proposed new employee salaries. All in favor, none opposed. Motion carried.

Motion by Tom Brown, seconded by Krysta Austen, to exit Executive Session at 7:42pm. All in favor, none opposed. Motion carried.

Motion by Korinne L'Hommedieu, seconded by Krysta Austen, to approve new employees: Francisco Ticio, Spanish Teacher, Renee Boisvert Zonder, Special Ed, and Brigette Ullrich, Cafeteria Supervisor & School Chef. All in favor, none opposed. Motion carried.

Motion by John Tillotson, seconded by Tom Brown, to change age criteria for Enrollment to children turning age 5 by 12/1 rather than 12/31. Votes in favor by John Tillotson, Sarah Stevens, and Cindy Denkenberger. Not in favor, Korinne L'Hommedieu and Tom Brown. Motion carried.

Cindy Denkenberger reported that she has discussed Administration Evaluation with Ellen Eagen and she has provided programs for review.

Cindy Denkenberger reported that a clarification to the Employee Handbook was needed to note that termination of benefits for employees would be the last day of employment.

Kathie Arnold and Sara Petit-McClure met and discussed building use for next year. The community center will be moving the fitness center to the men's locker room which would make the "art room" available for the school. The first floor will still be adequate for 2020-2021. TCC would like to continue to rent to Katherine thru 2021.

Motion by Tom Brown, seconded by Krysta Austen to approve TCC to continue renting space on the second floor. All in favor, none opposed. Motion carried.

Tom Brown reviewed the phone system proposals.

Motion by Tom Brown, seconded by John Tillotson to approve CNY Business Systems 3 year contract for \$4500 upfront, which includes the purchase of system and phones with 9 lines and set up and training fees. All in favor, none opposed. Motion carried.

### **Board Committee Reports:**

#### *Finance Committee*

Treasurer's report attached. Discussion to overcome gap, bank loan is not an option at this time. We have offers from community members for significant donations that should cover the gap. Korinne will follow up with donors. With 42 current students, we must focus on enrollment to keep this from being an issue in the future. Sara will be sending a form home to determine next year's returning students.

Motion by Krysta Austen, seconded by Sarah Stevens, to accept report. All in favor, none opposed. Motion carried.

Committee report attached.

Motion by John Tillotson, seconded by Krysta Austen, to accept report. All in favor, none opposed. Motion carried.

#### *Personnel Committee*

No Report submitted. Cindy Denkenberger reported still looking for additional substitute teachers.

#### *Facilities Committee*

No Report submitted. Tom Brown reported that when we do go to VOIP, that fire alarm may not be as specific and we will have to decide if we should keep the land line.

#### *Curriculum Committee*

No Report submitted.

#### *Marketing Committee*

Report attached.

Motion made by Krysta Austen, seconded by Tom Brown, to accept report. All in favor, none

opposed. Motion carried.

### **Special Committee Reports**

#### *Nutrition Committee*

No report submitted.

#### *Professional Advisory Committee.*

No report submitted.

#### *Transportation Committee*

No report submitted.

#### *Fundraising Committee*

Report attached.

### **Upcoming Events**

Feb 11 Field Lesson to JM McDonald

Feb 14 PTO Valentine Dance

Feb 17-21 Winter Break - no school

Feb 26 Open House - 5pm to 7:30pm

Apr 4 PTO Wing Night Fundraiser at Elm Street Café in Tully

Apr 20 BOT Regular Meeting (rescheduled from 4/13)

Apr 25 Gala Fundraiser TBD

Mar 6 Beddy-Bye Book Night (need readers - CNY TOWING has sponsored books)

### **Adjournment**

Motion by Korinne L'Hommedieu, seconded by John Tillotson, that the meeting be adjourned at 9:25pm. All in favor, none opposed. Motion carried.

Respectfully Submitted

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Patty Dawson, Recording Secretary