

# Truxton Academy Charter School

## Regular Board Meeting

**September 9, 2019**

**Members Present:** Cindy Denkenberger, Stuart Young, Korinne L'Hommedieu, Krysta Austen, Elaine Sturges, Beth Klein, John Tillotson and Tom Brown.

**Others present:** Sara Petit-McClure, Patty Dawson, Lydia Aris-Brown, Kay Reakes, Leaf Carmer, Kathie Arnold, Julie Eaton and Levi Sutton.

President Cindy Denkenberger called the meeting to order at 7:08 pm.

### **Pledge of Allegiance to the Flag**

### **Approval of Minutes**

Motion by Elaine Sturges, seconded by Korinne L'Hommedieu, to adopt the minutes from the special BOT Meeting held July 22, 2019. All in favor, none opposed. Motion carried.

Motion by Tom Brown, seconded by John Tillotson, to adopt the minutes from the regular BOT Meeting held August 12, 2019. All in favor, none opposed. Motion carried.

### **Treasurer's Report as of 8/31/2019**

Motion by Krysta Austen, seconded by Beth Klein, to accept the report. All in favor, none opposed. Motion carried.

Motion by Stuart Young, seconded by Beth Klein, to move to Executive Session at 7:17pm to discuss personnel issues. All in favor, none opposed. Motion carried.

Motion by Stuart Young, seconded by Korinne L'Hommedieu, to exit Executive Session at 7:49pm. All in favor, none opposed. Motion carried.

### **Opening comments**

Sara Petit-McClure reported that Opening Day went well. The ribbon cutting, family and community participation was fantastic! Classrooms have been buzzing with excitement and enthusiasm. Arrival and dismissal have smoothed out. Volunteers have been very helpful and are appreciated.

### **New Business**

Age eligibility for students has been brought up with a concern for student aid. Cindy Denkenberger reported that after discussion with SUNY, we will continue accepting students turning five on or before 12/1 of that school year.

Sara Petit-McClure reported that student handbooks were being finalized and would be sent home this coming Friday, 9/13. Employee handbooks are currently under review by Ellen Eagen, will then be reviewed by the Finance Committee before sending to the Board for approval.

Korinne L'Hommedieu reported that Quickbooks set up is about 75% complete. It will be complete by October.

### **Updated Agenda Items**

Krysta Austen reported that the SAVE plan is being finalized by the BRT. They are scheduling a next meeting and will be setting up date for Public Comments and review.

Prior Action Update – Cindy Denkenberger reported that SUNY has requested any board members planning on volunteering for our enrichment program would have to be fingerprinted again so results could be accessed on TEACH. Sara Petit-McClure reported that our ELL plan has been discussed with

Mr. Turck as a possible shared service with HCSD.

### **Board Committee Reports:**

#### *Finance Committee*

Report attached. Tom Brown reported that Title I funding is still pending. A committee meeting will be held prior to September 30, 2019, to finalize process.

Motion by Stuart Young, seconded by Elaine Sturges, to accept report. All in favor, none opposed. Motion carried.

Motion by Beth Klein, seconded by John Tillotson, to approve the Plan First Technologies 3 year service contract as presented. All in favor, none opposed. Motion carried.

#### *Personnel Committee*

Report attached.

Motion by Krysta Austen, seconded by Tom Brown, to accept report. All in favor, none opposed. Motion carried.

#### *Facilities Committee*

Report attached.

Motion by Stuart Young, seconded by Korinne L'Hommedieu, to accept report. All in favor, none opposed. Motion carried.

Motion made by Stuart Young, seconded by Beth Klein, to approve the elevator repair as recommended by the committee. All in favor, none opposed. Motion carried.

#### *Curriculum Committee*

No Report submitted.

#### *Marketing Committee*

Report attached.

Motion by Korinne L'Hommedieu, seconded by Tom Brown, to accept report. All in favor, none opposed. Motion carried.

### **Special Committee Reports**

#### *Nutrition Committee*

Report attached.

Motion by John Tillotson, seconded by Stuart Young, to accept report. All in favor, none opposed. Motion carried.

Motion by Korinne L'Hommedieu, seconded by Krysta Austen, to approve the Heartland Mosaic Point of Sale system for Food Service. All in favor, none opposed. Motion carried.

#### *Professional Advisory Committee.*

No Report submitted. Lydia Aris-Brown reported that she is working with Heather Boyden to get Trout in the Classroom up and running.

#### *Transportation Committee*

No Report submitted.

### **Upcoming Events**

Sep 11 Senator Seward to visit school  
Sep 14 Tully Community Days – Booth & Parade  
Sep 22 Harvest Fest - held at Truxton Community Center  
Sep 23 Back to School Night  
Oct 1 BEDS Day

Oct 5-6 Cortland Pumpkin Fest  
Oct 7 Truxton Fire Department Safety Program  
Oct 14 Regular BOT Meeting  
Oct 24-25 Northeast Charters Conference, Syracuse, NY

**Adjournment**

Motion by Elaine Sturges, seconded by Stuart Young, that the meeting be adjourned at 9:02pm. All in favor, none opposed. Motion carried.

Respectfully Submitted

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Patty Dawson, Recording Secretary