

# Truxton Academy Charter School

## Regular Board Meeting

**August 12, 2019**

**Members Present:** Cindy Denkenberger, Stuart Young, Korinne L'Hommedieu, Elaine Sturges, Beth Klein, John Tillotson and Tom Brown.

**Members Absent:** Krysta Austen

**Others present:** Sara Petit-McClure, Patty Dawson, Ellen Eagen, Kay Reakes, Kathie Arnold, Rich Ryan and Levi Sutton.

President Cindy Denkenberger called the meeting to order at 7:09 pm.

### **Pledge of Allegiance to the Flag**

### **Approval of Minutes**

Motion by Tom Brown, seconded by Korinne L'Hommedieu, to adopt the corrected minutes from the regular BOT Meeting held July 8, 2019. All in favor, none opposed. Motion carried.

### **Treasurer's Report**

Motion by Stuart Young, seconded by John Tillotson, to accept the report. All in favor, none opposed. Motion carried.

### **Opening comments**

Cindy Denkenberger reported Senator Seward visited our table at the Cortland County Junior Fair.

Seedstock attendance was good and offered good interaction with families.

Sara Petit-McClure reported that she was invited to the Cortland County Arts Council Art & Wine Festival to read to children. The author of the book she read was Suzanne Bloom and books were donated to children in attendance.

Sara Petit-McClure also reported that our August 9th Open House was a great success. She met with 5 potential new families and we had one student enroll.

Sara Petit-McClure reported that HCSD conveyed written consent to provide a nurse as requested. She will continue sharing health needs with HCSD as received.

Kay Reakes reported that a team from ESF came out and started trails in the woods along the back property line.

SAVE plan is being worked on. The Building Response Team is being created.

Prior Action SUNY Visit has been moved to Monday, August 26th at 11:30am. Checklist is still under review and will be completed.

### **New Business**

CPS Grant has still not come in. Cindy has reached out to Senator Seward for any assistance he can give in moving it along. We will plan a special meeting towards the end of September to review budget.

### **Board Committee Reports:**

#### *Finance Committee*

Report attached.

Motion by Beth Klein, seconded by Stuart Young, to accept report. All in favor, none opposed. Motion carried.

Motion by Stuart Young, seconded by Korinne L'Hommedieu, to switch retirement plan to Simple IRA thru Fidelity as presented, contingent on acceptance by current employees. All in favor, none opposed. Motion carried.

#### *Personnel Committee*

No Report submitted. Victor requested review of personnel handbook before submitting to SUNY.

#### *Facilities Committee*

No Report submitted. Updated items reported; Certificate of Occupancy is complete. We will receive the certificate as soon as our Fire & Safety Inspection is uploaded to SEDREF. Sara will be completing this in the next few days. Keys and locks are being updated and a sign out sheet has been created. An elevator repair is needed. Options are being explored and recommendation will be put forth at next meeting.

#### *Curriculum Committee*

Report attached.

Motion by Stuart Young, seconded by Tom Brown, to accept report. All in favor, none opposed. Motion carried.

#### *Marketing Committee*

No Report submitted.

Board discussed benefits and expense of Google Ads and agreed to reduced coverage and cost for the present which will be done by Victor.

Motion by Tom Brown, seconded by John Tillotson, to accept Carly Dougherty as a consultant to create new website at \$16/hour for up to 50 hours total. All in favor, none opposed. Motion carried.

### **Special Committee Reports**

#### *Nutrition Committee*

No Report submitted.

#### *Professional Advisory Committee*

Report attached.

Motion by Beth Klein, seconded by Tom Brown, to accept report. All in favor, none opposed. Motion carried.

#### *Transportation Committee*

Report attached.

Motion by Beth Klein, seconded by Korinne L'Hommedieu, to accept report. All in favor, none opposed. Motion carried.

### **Upcoming Events**

Aug 26 SUNY CSI Prior Action Visit  
Sep 4 First Day of School at Truxton Academy Charter School  
Sep 11 Senator Seward to visit school  
Sep 15 Representative Brindisi to visit school TBD  
Sep 22 Harvest Fest - held at Truxton Community Center  
Oct 24-25 Northeast Charters Conference, Syracuse, NY  
Nov 9 Gala TBD

Motion by Beth Klein, seconded by Stuart Young, to enter into executive session at 9:40pm to discuss personnel issues. All in favor, none opposed. Motion carried.

Elaine left the meeting at 9:52pm.

Sara left the meeting at 9:56pm.

Motion by Stuart Young, seconded by Beth Klein, to pay Leaf Carmer and Sara Petit-McClure an insurance compensation amount equal to what would be the employer portion for the month of August. All in favor, none opposed. Motion carried.

Budget constraints and expectations were then discussed as well as volunteer background checks. Ellen assisted with this discussion. It was agreed to allow background checks for up to 20 volunteers, and to begin effort to raise funds for After School Program.

Motion by Korinne L'Hommedieu, seconded by John Tillotson, to exit executive session at 10:10pm. All in favor, none opposed. Motion carried.

Following discussion in Executive Session the following individual were approved for hire by Truxton Academy:

Fran Bushaw, part time custodian,  
Rich Ryan, part time maintenance engineer  
Cully VanBuren, part time chef  
Jennifer Hull, fulltime classroom teacher  
Heather Boyden, part time PE teacher, part time teaching assistant  
Yuriana Uceta, part time Spanish teacher.

Motion by Stuart Young, seconded by Beth Klein, to approve all hires. All in favor, none opposed. Motion carried.

#### **Adjournment**

Motion by Tom Brown, seconded by Beth Klein, that the meeting be adjourned at 10:11pm. All in favor, none opposed. Motion carried.

Respectfully Submitted



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Patty Dawson, Recording Secretary